




AUSTRIA JUICE

Grow with us!

Central Services Professional (all genders)

 **Bingen am Rhein (GER)**  **immediately**  **full-time (39h)**

What you tackle, you always do with full conviction and with great passion? You love variety, keep track of multiple topics at once, and have a strong affinity for numbers? Then join our team and play an active role in shaping our day-to-day operations!

YOUR MISSION

In this role, you will take on a diverse position at the interface of Sales, Procurement, Logistics, and Customer Support:

- Sales & Controlling: You review & prepare invoices and sales price calculations, and assist with reporting
- Procurement & Inventory Management: You coordinate suppliers, process orders, and manage master data. You assist with inventory accounting and actively participate in inventory counts
- Logistics & Customs: You organize incoming and outgoing goods, prepare shipping documents, and support customs-related processes
- Services & Customer Support: You act as a key point of contact for our customers and handle service orders, including billing
- Administration & General Support: You assist with data analysis, perform administrative tasks, and organize internal processes in day-to-day operations

👉 In short: You make sure everything runs smoothly behind the scenes.

YOUR BACKGROUND

- Completed commercial or comparable vocational training (e.g., office, industrial, or logistics background)
- Structured, precise, and reliable way of working
- Strong affinity for numbers and analyses
- Proficiency with MS Office (especially Excel)
- SAP knowledge and customs experience are a plus
- Hands-on attitude and proactive mindset
- Fluent in German and English

YOUR BENEFITS

- A comprehensive and structured onboarding that allows you to gradually grow into a diverse role with high degree of autonomy
- Exciting insights into various areas of the business
- A supportive team and short decision-making paths
- An environment where you can truly make an impact
- More Benefits: employee discounts (Corporate Benefits); flexitime; 30 vacation days per year; additional vacation pay and employer contribution to company pension plan

ABOUT AUSTRIA JUICE

We are one of the world's leading companies in the food & beverage market and employ around 1,000 people in 7 countries. Our customers appreciate our longstanding expertise in the development and production of innovative beverage concepts and high-quality food and beverage ingredients.

DIVERSITY & INCLUSION

As a global company, we are very proud of our diverse workforce and place the highest value on equal opportunity and diversity. We welcome and encourage applications from all individuals with enthusiasm for AUSTRIA JUICE, regardless of age, gender, disability, ethnicity, religion or sexual orientation.

Apply here!

CONTACT

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